

**Bridgeton Public Charter School
Regular Board Meeting Minutes
September 15, 2020**

Convened at 6:00 p.m. in the Community Room at 790 E Commerce St., Bridgeton, NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President at 6:01 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on June 22, 2020.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mrs. Harris.
- IV. ROLL CALL
 - A. Adele Harris, President – PRESENT (By Phone)
Edith Johnson, Vice President – PRESENT (By Phone)
Mark Dooley, Trustee – PRESENT (By Phone)
Isis Sosa, Trustee – ABSENT
Shanice Wilson – ABSENT
 - B. Also Present:
 - 1. CCCSN Executive Director – PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Dr. Shay Richardson, Business Administrator/Board Secretary - PRESENT
Dr. Valerie James-Kemp, Principal – PRESENT (By Phone)
Courtney Alvarez, Director of Human Resources – PRESENT (By Phone)
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION - None at this time.
- VIII. APPROVE MINUTES
 - A. Motion by Mark Dooley and second by Edith Johnson to approve the Minutes of the Regular meeting held on August 18, 2020. (Backup M-1)
 - B. ROLL CALL
Adele Harris – YES
Edith Johnson – YES
Mark Dooley – YES
Motion passed on a unanimous Roll Call vote.
- IX. OLD BUSINESS – None at this time.
- X. FINANCE
 - A. Motion by Mark Dooley and second by Edith Johnson to approve items #1 through #10 under Finance.
 - 1. Recommend approval of line item transfers for the Month of August 2020. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2020. (Backup L-3)
4. Recommend approval of the bills list as attached (Backup L-4):
August 1, 2020 to August 31, 2020 - \$120,003.96
5. Recommend approval of the following payrolls (Backup L-5):
August 31, 2020 - \$13,457.05
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for August 2020. (Backup L-6)
8. Recommend to approve and ratify the radio advertisement agreement with La Brava in the amount of \$1,600.00. (Backup L-7)
9. Recommend to approve the one-year T-Mobile for Education Covid-19 agreement to provide hotspots for students at a rate of \$3,840.00. (Backup L-8)
10. Recommend approval of the attached staff charged to the Title I grant. (Backup L-9)

B. ROLL CALL

Adele Harris – YES

Edith Johnson – YES

Mark Dooley – YES

Motion passed on a unanimous Roll Call vote.

XI. POLICY UPDATES - None at this time.

XII. PERSONNEL

- A. Motion by Mark Dooley and second by Edith Johnson to approve items #1 through #2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Adele Harris – YES

Edith Johnson – YES

Mark Dooley – YES

Motion passed on a unanimous Roll Call vote.

XIII. FACILITIES - See the Executive Director's Report.

XIV. SCHOOL OPERATIONS

- A. Motion by Mark Dooley and second by Edith Johnson to approve item #1 under School Operations.
1. Recommend approval of the Principal's report as presented by Dr. James-Kemp. (Backup SO-1)

B. ROLL CALL

Adele Harris – YES

Edith Johnson – YES

Mark Dooley – YES

Motion passed on a unanimous Roll Call vote.

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Edith Johnson and second by Mark Dooley to approve items #1 through #2 under Executive Director's Report.
1. Recommend approval of the LEA Reopening Statement of Assurance. (Backup E-1)
 2. Recommend approval of the report as presented by the CCCSN representative.
 - Staffing needs
 - Increase in traditional students
 - Additional marketing
 - Facilities
 - New night custodian
 - New P/T daytime custodian
 - Sidewalk repairs
 - Landscaping
 - A/C repairs
 - New cones

B. ROLL CALL

Adele Harris – YES

Edith Johnson – YES

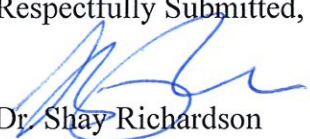
Mark Dooley – YES

Motion passed on a unanimous Roll Call vote.

XVI. ADJOURNMENT

- A. Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:31 PM.
- B. ALL IN FAVOR
Voice Vote – Three (3) AYES
- C. Next Meeting October 13, 2020

Respectfully Submitted,



Dr. Shay Richardson
Business Administrator/Board Secretary