

**Bridgeton Public Charter School  
Regular Board Meeting  
October 18, 2022**

**Convenes at 6:00 p.m. in the Conference Room at 790 E Commerce Ave, Bridgeton NJ 08302**

I. CALLED TO ORDER

A. Call to Order by the Board Secretary at 6:08 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Mark Dooley, Vice President -Present  
Edith Johnson, Trustee- Absent  
Ivelisse McBride, Trustee- Present  
Charlotte Gould, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, CEO -Present  
CCCSN Executive Director- Present  
CCCSN Deputy Director- Present  
Dennis Zakroff, Board Secretary/Business Administrator- Present  
Christina Murphy, Treasurer- Present  
Brian Caulford, Comptroller- Present  
Dr. Valerie James, Principal - Absent

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ELECTION OF OFFICERS

A. The Board Secretary opens the floor for nominations for Board President.

1. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to nominate Charlotte Gould for Board President.
2. Motion by MS. Charlotte Gould and second by Mr. Mark Dooley for the Board Secretary to close the floor nominations for Board President
3. Roll Call to appoint Charlotte Gould as President of the Board of Trustees
4. The Board President assumes control of the meeting at 6:11 PM\_.

B. ROLL CALL

Mr. Mark Dooley -Yes  
Ms. Ivelisse McBride- Yes  
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

VIII. EXECUTIVE SESSION (NONE)

IX. OPEN TO PUBLIC – NO Public

X. APPROVE MINUTES

A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to approve the Minutes of the Regular meeting held on September 20, 2022.

B. ROLL CALL

Mr. Mark Dooley -Yes

Ms. Ivelisse McBride- Yes

Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XI. OLD BUSINESS -NONE

XII. FINANCE

A. Motion by Ms.Charlotte Gould and second by Mr. Mark Dooley to approve items 1 through 12 under Finance.

1. Recommend approval of line-item transfers for the Month of September 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line-item account has been over-expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2022. (Backup L-3)
4. Recommend approval of the September bills as attached in the amount of 309,470.79 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
September 30, 2022 - \$59,887.39  
October 15, 2022 - \$59,628.31
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for September 2022. (Back-up L-6)
8. Recommend to approve the proposal with Lets Go Learn in the amount of 7,716.50 (Back-up L-7)
9. Recommend to approve the NJ CAP Grant approval for the 2022-2023 school year. (Back-up L-8)
10. Recommend to approve the Association of American Educators (Back-up L-9)
11. Recommend to approve the Corporate Resolution for the use of Facsimile signature. (Back-up L-10)
12. Recommend to approve the Board Of Education Resolution with Ocean First Bank. (Back-up L-11)

B. ROLL CALL

Mr. Mark Dooley -Yes

Ms. Ivelisse McBride- Yes

Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XIII. POLICY UPDATES (NONE)

XIV. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to approve items 1 through 2 under Personnel.
  - 1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
  - 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
  - Mr. Mark Dooley -Yes
  - Ms. Ivelisse McBride- Yes
  - Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XV. FACILITIES (NONE)

XVI. SCHOOL OPERATIONS

- A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to accept the Principal's reports.
  - 1. Reports as presented by Mr. Matthew Ackiewicz. (Back-up SO-1)
- B. Recommend to approve the updated Emergency Virtual Program Plan (SO-2)
- C. ROLL CALL
  - Mr. Mark Dooley -Yes
  - Ms. Ivelisse McBride- Yes
  - Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to accept the Executive Director's reports.
  - 1. Report as presented by Dr, Garcia and Mr. Ackiewicz.
    - Congratulations to Charlotte Gould on becoming Board President
    - District Leads are working with staff
    - New flagpole was installed
    - Fall Festival is coming up.
  - 2. Reporting on the School demographics (Back-up E-1)
- B. ROLL CALL
  - Mr. Mark Dooley -Yes
  - Ms. Ivelisse McBride- Yes
  - Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XVIII. ADJOURNMENT

A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to adjourn the meeting at 6:28 PM.

B. ROLL CALL

Mr. Mark Dooley -Yes

Ms. Ivelisse McBride- Yes

Ms. Charlotte Gould – Yes

All were in favor and the motion carried

C. Next Meeting is on November 15, 2022

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Respectfully submitted,

Dennis Zakroff

Board Secretary/ Business Administrator