

**Bridgeton Public Charter School  
Regular Board Meeting  
August 19, 2024**

**Convenes at 6:00 p.m. in the Community Room at 790 E Commerce St, Bridgeton NJ 08302**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President 6:04 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 24, 2024.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by \_Ms. Charlotte Gould
- IV. ROLL CALL
  - A. Charlotte Gould, President- Present  
Ivelisse McBride, Vice President- Absent  
Edith Johnson, Trustee-Absent  
Mark Dooley, Trustee-Present  
Norine Ortiz, Trustee-Present
  - B. Also Present:
    1. Matthew Ackiewicz, Superintendent- Present  
CCCSN Executive Director-Absent  
CCCSN Deputy Director-Absent  
Dennis Zakroff, Board Secretary/Business Administrator-Present  
Christina Murphy, Treasurer- Present  
Joseph Keyek, Facilities Manager-Absent  
Edward Avena, Comptroller-Present  
Jennifer Hagan, HR Coordinator-Present  
Dr. Valerie James, Principal-Present
- V. REVIEW OF AGENDA
  - A. Questions No Questions
- VI. OPEN TO PUBLIC
  1. The public may ask questions pertaining to agenda items only. No public present
- VII. EXECUTIVE SESSION Not required
- VIII. APPROVE MINUTES
  - A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to approve the Minutes of the Regular session held on July 15, 2024.
  - B. ROLL CALL  
Mr. Charlotte Gould- Yes  
Mr. Mark Dooley- Yes  
Ms. Norine Ortiz -Yes  
  
All were in favor and the motion carried
- IX. OLD BUSINESS
- X. FINANCE
  - A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to approve items 1 through 16 under Finance.
    1. Recommend approval of line item transfers for the Month of June 2024. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2024. (Backup L-3)
4. Recommend approval of the June bills as attached in the amount of \$243,980.49 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
June 15, 2024 - \$62,075.49  
June 30, 2024 - \$50,092.00
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for June 2024. (Back-up L-6)
8. Recommend approval of line item transfers for the Month of July 2024. (Backup L-7)
9. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
10. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2024. (Backup L-9)
11. Recommend approval of the bills as attached in the amount of \$155,584.50 (Back-up L-10)
12. Recommend approval of the following payrolls (Backup L-11):  
July 15, 2024 - \$16,280.75  
July 31, 2024 - \$18,864.36
13. Recommend to approve the expense reclassification report for July 2024. (Back-up L-12)
14. Recommend to approve the proposal with Inspired Instruction in the amount of 20,400 for 8 full days of Professional Development (ELA) (Back-up L-13)
15. Recommend to approve the quote with School Specialty in the amount of \$1,863.30 (Back-up L-14)
16. Recommend to approve the travel voucher for Jennifer Hagan in the amount of \$160.72 (Back-up L-15)

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

XI. POLICY UPDATES (See Attached)

A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to approve item 1 under Policy.

1. Second Reading and Adoption of Policy Alert #233.

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

## XII. PERSONNEL

A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2024-2025 school year as attached. (Backup PER-1)

2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

## XIII. FACILITIES

A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to approve item 1 under Facilities.

1. Reports as presented by Mr. Joseph Keyek.

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

## XIV. SCHOOL OPERATIONS

A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to accept the Principal's reports.

1. Reports as presented by Dr. James.

2. Nursing Service Plan (2024-2025) (Back-up SO-2)

3. Mentoring Plan 2024-2025 (Back-up SO-3)

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

## XV. SUPERINTENDENTS REPORT

A. Motion by Mr. Mark Dooley and second by Ms. Norine Ortiz to approve the Superintendent's Report.

Mr. Ackiewicz discussed to communicate well with family, staff and the board members, every one will receive a calendar with all events on it.

The new sign base has been installed and being worked on.

The road project is moving forward.

Looking for more involvement with Board members attending event.

Getting ready for the upcoming school year.

B. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

XVI. EXECUTIVE DIRECTOR'S REPORT No Report Executive Director Absent

A. Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.

B. ROLL CALL

XVII. ADJOURNMENT

A. Motion by Ms. Norine Ortiz and second by Mr. Mark Dooley to adjourn the meeting at 6:31 PM.

B. Next Meeting is on September 16, 2024.

C. ROLL CALL

Mr. Charlotte Gould- Yes

Mr. Mark Dooley- Yes

Ms. Norine Ortiz -Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator