

**Bridgeton Public Charter School
Regular Board Meeting
December 20, 2022**

Convenes at 6:00 p.m. in the Community Room at 790 E. Commerce Street, Bridgeton NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board Secretary 6:21 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Ms. Christina Murphy

IV. ROLL CALL

A. Charlotte Gould, President -Absent
Mark Dooley, Vice President- Present
Edith Johnson, Trustee- Present left early
Ivelisse McBride, Trustee- Present
Nancy Bello, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, CEO- Present
CCCSN Executive Director- Absent
CCCSN Deputy Director- Absent
Dennis Zakroff, Board Secretary/Business Administrator - Present
Christina Murphy, Treasurer- Present
Brian Caulford, Comptroller- Present
Dr. Valerie James, Principal - Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. RECOMMENDATION TO THE BOARD OF TRUSTEES

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve item 1 under Recommendation for the Board of Trustees.

1. Recommend to approve the appointment of Nancy Bello as Board Trustee.

B. ROLL CALL

Mr. Mark Dooley -Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes

All were in favor and the motion carried

VIII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to adjourn the work session at 6:23PM.

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

IX. CALLED TO ORDER

A. Regular meeting called to order by the Board Secretary at 6:23PM.

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

X. EXECUTIVE SESSION None

XI. OPEN TO PUBLIC

XII. APPROVE MINUTES

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve the Minutes of the Regular meeting held on November 15, 2022.

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XIII. OLD BUSINESS

XIV. FINANCE

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve items 1 through 12 under Finance.

1. Recommend approval of line-item transfers for the Month of November 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in November. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2022. (Backup L-3)
4. Recommend approval of the November bills as attached in the amount of \$202,618.80(Backup L-4).
5. Recommend approval of the following payrolls (Backup L-5):
November 15, 2022 - \$54,815.33
November 30, 2022 - \$59,516.32
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for November 2022. (Back-up L-6)
8. Recommend to approve estimate with Pro Green Landscaping for snow removal in the amount of \$300 as needed (Back-up L-7)
9. Recommend to approve the contract with Learning Language Network in the amount of \$58,500 for a fulltime ELL teacher. (Back-up L-8)
10. Recommend to approve the school fiscal questionnaire. (Back-up L-9)
11. Recommend to approve the invoice with Clements Education in the amount of \$3,000 for access to online writing programs. (Back-up L-10)
12. Recommend to approve the invoice with Clements Education in the amount of \$2,200 for Professional Development. (Back-up L-11)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XV. POLICY UPDATES (NONE)

XVI. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve items 1 through 2 under Personnel.
 1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XVII. FACILITIES

XVIII. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Principal's reports.
 1. Reports as presented by Dr. Valerie James (Back-up SO-1)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Ivelisse McBride-Yes
Ms. Nancy Bello – Yes

All were in favor and the motion carried

XIX. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Nancy Bello to accept the Executive Director's reports.
 1. Report as presented by Mr. Matthew Ackiewicz.
Planning started for next year for staffing issues

Working on organizational goals like curriculum
Planning projects like summer enrichment for this upcoming summer

2. Reporting on the School demographics (Back-up E-1)

B. ROLL CALL

Mr. Mark Dooley – Yes

Ms. Ivelisse McBride-Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

XX. ADJOURNMENT

A. Motion by Mr. Mark Dooley and second by Ms. Nancy Bello to adjourn the meeting at 6:41PM.

B. ROLL CALL

Mr. Mark Dooley – Yes

Ms. Ivelisse McBride-Yes

Ms. Nancy Bello – Yes

All were in favor and the motion carried

C. Next Meeting is on January 24, 2023

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary