

**Bridgeton Public Charter School  
Regular Board Meeting  
August 21, 2023**

**Convenes at 6:00p.m. in the Conference Room at 790 E Commerce Ave, Bridgeton NJ 08302**

- I. CALLED TO ORDER
  - A. Call to Order by the Board Vice-President 6:01 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
  - A. Charlotte Gould, President- Absent  
Ivelisse McBride, Vice President- Present  
Edith Johnson, Trustee-Present  
Mark Dooley, Trustee-Present  
Nancy Bello, Trustee -Absent
  - B. Also Present:
    - 1. Matthew Ackiewicz, Superintendent- Present  
CCCSN Executive Director-Absent  
CCCSN Deputy Director-Absent  
Dennis Zakroff, Board Secretary/Business Administrator-Present  
Christina Murphy, Treasurer-Present  
Brian Caulford, Comptroller-Present  
Jennifer Hagan, HR Coordinator-Present  
Dr. Valerie James, Principal -Present
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  - 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION Not Required
- VIII. OPEN TO PUBLIC No public present
- IX. APPROVE MINUTES
  - A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve the Minutes of the Regular session meeting held on July 25, 2023.
  - B. ROLL CALL  
Ms. Ivelisse McBride- Yes  
Ms. Edith Johnson- Yes  
Mr. Mark Dooley – Yes

All were in favor and the motion carried
- X. OLD BUSINESS
- XI. FINANCE
  - A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve items 1 through 21 under Finance.

1. Recommend approval of line item transfers for the Month of June 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2023. (Backup L-3)
4. Recommend approval of the July bills as attached in the amount of \$236,326.30 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
June 15, 2023 - \$56,047.35  
June 30, 2023 - \$61,853.35
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for July 2023. (Back-up L-6)
8. Recommend approval of line item transfers for the Month of July 2023. (Backup L-7)
9. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
10. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2023. (Backup L-9)
11. Recommend to approve the expense reclassification report for July 2023. (Back-up L-10)
12. Recommend approval of the bills as attached in the amount of \$97,104.97 (Back-up L-10)
13. Recommend approval of the following payrolls (Backup L-11):  
July 15, 2023 - \$17,027.36  
July 31, 2023 - \$18,319.16  
August 15, 2023 - \$18,125.66
14. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
15. Recommend to approve the expense reclassification report for July 2023. (Back-up L-12)
16. Recommend to approve the agreement with Enriched School for the 2023-2024 school year for substitute staff. (Back-up L-13)
17. Recommend to approve the proposal with APS Facility Solutions for window cleaning in the amount of \$3,999. (Back-up L-14)
18. Recommend to approve the proposal with Eric Krise in the amount of \$772.00 (Back-up L-15)
19. Recommend to approve the agreement with Archer and Greiner PC. (Back-up L-16)

20. Recommend to approve the quote with Haring Fire Protection for the annual Fire Sprinkler System Inspection in the amount of \$345. (Back-up L-17)

21. Recommend to approve the 5 Year Internal Inspection with Haring Fire Protection in the amount of \$2500. (Back-up L-18)

B. ROLL CALL

Ms. Ivelisse McBride- Yes

Ms. Edith Johnson- Yes

Mr. Mark Dooley – Yes

All were in favor and the motion carried

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1. through 2. under Personnel.

1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)

2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Ms. Ivelisse McBride- Yes

Ms. Edith Johnson- Yes

Mr. Mark Dooley – Yes

All were in favor and the motion carried

XIV. FACILITIES (NONE)

XV. SCHOOL OPERATIONS

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Principal's reports.

1. Reports as presented by Dr. James.

2. Emergency Virtual Program Plan (Back-up SO-2)

3. Teacher Professional Development Plan (SO-3)

4. Mentoring Plan (SO-4)

B. ROLL CALL

Ms. Ivelisse McBride- Yes

Ms. Edith Johnson- Yes

Mr. Mark Dooley – Yes

All were in favor and the motion carried

XVI. SUPERINTENDENTS REPORT

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz.

Teachers will be in starting Wednesday for professional development

Good news on the increase in enrollment

Dr. James worked with Mr. Ludwig on the bridging of students going into 5<sup>th</sup> grade at Millville

HVAC system overhaul is almost complete

B. ROLL CALL

Ms. Ivelisse McBride- Yes  
Ms. Edith Johnson- Yes  
Mr. Mark Dooley – Yes

All were in favor and the motion carried

XVII. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to adjourn the meeting at 6:26 PM.
- B. ROLL CALL  
Ms. Ivelisse McBride- Yes  
Ms. Edith Johnson- Yes  
Mr. Mark Dooley – Yes

All were in favor and the motion carried

- C. Next Meeting is on September 18, 2023

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator