

**Bridgeton Public Charter School
Regular Board Meeting
September 20, 2022**

6:00 p.m. in the Community Room at 790 E Commerce Street, Bridgeton NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:00 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
 - A. Adele Harris, President-Absent
Mark Dooley, Vice President- Present
Edith Johnson, Trustee- Present
Ivelisse McBride, Trustee- Present
Charlotte Gould, Trustee – Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, CEO - Present
CCCSN Executive Director - Present
CCCSN Deputy Director - Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Brian Caulford, Comptroller- Present
Dr. Valerie James, Principal - Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. RECOMMENDATION TO THE BOARD OF TRUSTEES
 - A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve item 1 under Recommendation for the Board of Trustees.
 - 1. Recommend the approval of the resignation of Adele Harris as Board President.
 - B. ROLL CALL
 - Mr. Mark Dooley – Yes
 - Ms. Edith Johnson -Yes
 - Ms. Ivelisse McBride- Yes
 - Ms. Charlotte Gould – Yes

All were in favor and the motion carried
- VIII. EXECUTIVE SESSION None
- IX. OPEN TO PUBLIC No public present
- X. APPROVE MINUTES
 - A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to approve the Minutes of the Regular meeting held on August 30, 2022.
 - B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XI. OLD BUSINESS

XII. FINANCE

- A. Motion by Ms. Charlotte Gould and second by Ms. Ivelisse McBride to approve items 1 through 10 under Finance.
1. Recommend approval of line item transfers for the Month of August 2022. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2022. (Backup L-3)
 4. Recommend approval of the August bills as attached in the amount of \$135,483.50 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
August 15, 2022 - \$14,852.69
August 31, 2022 - \$12,269.08
September 15, 2022 - \$63,321.38
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for August 2022. (Back-up L-6)
 8. Recommend to approve the Memorandum of Agreement with Complete Care for the 2022-2023 school year (Back-up L-7)
 9. Recommend to approve the Education Service Provider Agreement between Cumberland County Charter School Network and Bridgeton Public Charter School (Back-up L-8)
 10. Recommend the approval of the allocations of teacher salaries. (Back-up L-9)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XIII. POLICY UPDATES (NONE)

XIV. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve items 1 through 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XV. FACILITIES

XVI. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by MS. Ivelisse McBride to accept the Principal's reports.
 1. Reports as presented by Dr. Valerie James (Back-up SO-1)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to accept the Executive Director's reports.
 1. Report as presented by Mr. Ackiewicz.
 - Condolences to Ms. Gould on her loss
 - Working on Attendance for staff and students
 - Will be looking for a new Board member
 - School safety is a priority this year
 - Continuing to work and Branding the school
 - New on-line school store and improving school branding and presence
 2. Reporting on the School demographics (Back-up E-1)

B. ROLL CALL

Mr. Mark Dooley – Yes
Ms. Edith Johnson -Yes
Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

XVIII. ADJOURNMENT

- A. Motion by MS Charlotte Gould and second by Mr. Mark Dooley to adjourn the meeting at 6:29 PM.
- B. ROLL CALL
 - Mr. Mark Dooley – Yes
 - Ms. Edith Johnson -Yes

Ms. Ivelisse McBride- Yes
Ms. Charlotte Gould – Yes

All were in favor and the motion carried

C. Next Meeting is on October 18, 2022

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator