

**Bridgeton Public Charter School
Regular Board Meeting
January 26, 2026**

Convenes at 6 p.m. in the Community Room at 790 E Commerce St, Bridgeton NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board Vice-President 6:01 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Norine Ortiz, President- Absent
Mark Dooley, Vice President- Present
Edith Johnson, Trustee- Present
Ivelisse McBride, Trustee-Absent
Lizeth Ballesteros, Trustee - Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director-Present
CCCSN Deputy Director-Present
Dr. Valerie James, Chief Academic Officer- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager-Present
Jennifer Hagan, HR Coordinator-Present
Thomas Ludwig, Principal-Present

V. REVIEW OF AGENDA

A. Questions- No questions on agenda items

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only. No public present

VII. APPROVE MINUTES

A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Minutes of the Regular session held on December 15, 2025.

B. ROLL CALL

Mr. Marl Dooley- Yes
Ms. Edith Johnson- Yes
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried.

VIII. OLD BUSINESS

IX. FINANCE

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 through 12 under Finance.
1. Recommend approval of line item transfers for the Month of December 2025. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2025. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2025. (Backup L-3)
 4. Recommend approval of the December bills as attached in the amount of \$226,425.47 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
December 15, 2025 - \$76,552.56
December 31, 2025 - \$67,444.04
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Back-up L-6)
 7. Recommend to approve the October 15th count for Budget Summary, Cash Flow and Budget Narrative for the 2025-2026 school year. (Back-up L-7)
 8. Recommend to approve the PERS employer pension liability invoice for 2026, in the amount of \$25,796.29. (Back-up L-8)
 9. Recommend to approve the sales quote from Revo America for wall mounts in the amount of \$2,500.88. (Back-up L-9)
 10. Recommend for Board Members to complete the Board Self-Evaluation form. (Back-up L-10)
 11. Recommend to approve the SEMI Waiver for the 2026-2027 school year (Back-up L-11)
 12. Recommend to approve the price change from Giordano's Recycling from \$196.00 to \$206.00 starting February 1st for trash removal. (Back-up L-12)
- B. ROLL CALL
Mr. Marl Dooley- Yes
Ms. Edith Johnson- Yes
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

X. POLICY UPDATES – No updates

XI. PERSONNEL

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 and 2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2025-2026 school year as attached. (Backup PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL

Mr. Marl Dooley- Yes
Ms. Edith Johnson- Yes
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

XII. FACILITIES

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek.
- B. ROLL CALL
 - Mr. Marl Dooley- Yes
 - Ms. Edith Johnson- Yes
 - Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Principal's reports.
 - 1. Reports as presented by Mr. Thomas Ludwig
- B. ROLL CALL
 - Mr. Marl Dooley- Yes
 - Ms. Edith Johnson- Yes
 - Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Superintendent's Report.

Mr. Ackiewicz and Dr. James went over professional development, the reports like SSD and paraprofessional reports that are currently due and prepping for the 2026-2027 school year and upcoming network events.
Talked about the January 2026 Inservice Workshop and what's next for the schools and district, along with reviewing enrollment versus last year.
- B. ROLL CALL
 - Mr. Marl Dooley- Yes
 - Ms. Edith Johnson- Yes
 - Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.

Road project is still waiting on the State for approval of the permit. Elevator is working properly, excited about the new cameras for the building.
- B. ROLL CALL

Mr. Marl Dooley- Yes
Ms. Edith Johnson- Yes
Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to adjourn the meeting at 6:28 PM.
- B. Next Meeting is on February 23, 2026.
- C. ROLL CALL
 - Mr. Marl Dooley- Yes
 - Ms. Edith Johnson- Yes
 - Ms. Lizeth Ballesteros- Yes

All were in favor and the motion carried

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary