

Bridgeton Public Charter School
Regular Board Meeting
April 18, 2023
5:30 p.m. in the Work Session/Regular Meeting

I. CALLED TO ORDER

A. Call to Order by the Board President 6:08 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Charlotte Gould, President -Present
Mark Dooley, Vice President- Present
Edith Johnson, Trustee- Absent
Ivelisse McBride, Trustee- Present
Nancy Bello, Trustee -Present (computer issues)

B. Also Present:

1. Matthew Ackiewicz, CEO- Present
CCCSN Executive Director-Absent
CCCSN Deputy Director-Absent
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer- Present
Brian Caulford, Comptroller- Present
Dr. Valerie James, Principal Present (late)

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC No public

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to adjourn the work session at 6:10 PM.

B. ROLL CALL

Ms. Charlotte Gould- Yes
Mr. Mark Dooley- Yes
Ms. Ivelisse McBride - Yes
Ms. Nancy Bello - Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 6:12 PM.

B. ROLL CALL

Ms. Charlotte Gould- Yes
Mr. Mark Dooley- Yes
Ms. Ivelisse McBride - Yes

Ms. Nancy Bello - Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Ms. Charlotte Gould and second by Ms. Ivelisse McBride to approve the Minutes of the Regular meeting held on March 21, 2023.
- B. ROLL CALL
 - Ms. Charlotte Gould- Yes
 - Mr. Mark Dooley- Yes
 - Ms. Ivelisse McBride - Yes
 - Ms. Nancy Bello - Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

- A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to approve items 1 through 11 under Finance.
 - 1. Recommend approval of line item transfers for the Month of March 2023. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in March. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2023. (Backup L-3)
 - 4. Recommend approval of the March bills as attached in the amount of \$206,774.26 (Back-up L-4)
 - 5. Recommend approval of the following payrolls (Backup L-5):
 - March 15, 2023 - \$57,182.61
 - March 31, 2023 - \$58,209.44
 - April 15,2023 -\$55,787.27
 - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - 7. Recommend to approve the expense reclassification report for March 2023. (Back-up L-6)
 - 8. Recommend to approve the annual contract with Progreen Landscaping LLC in the amount of \$250.00. (Back-up L-7)
 - 9. Recommend to approve the repair agreement with South Jersey Elevator. (Back-up L-8)
 - 10. Recommend to approve the Budget Summary and Cash Flow for the 2023-2024 School Year (Back-up L-9)
 - 11. Recommend to approve the Budget Narrative for the 2023-2024 School year. (Back-up L-10)
- B. ROLL CALL
 - Ms. Charlotte Gould- Yes

Mr. Mark Dooley- Yes
Ms. Ivelisse McBride - Yes
Ms. Nancy Bello - Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve item 1 under Policy.

1. First Reading of Policy Alert #230 (Back-up POL-1)
 - P 0144 Board Member Orientation and Training (Revised)
 - P & R 2520 Instructional Supplies (M) (Revised)
 - P 3217 Use of Corporal Punishment (Revised)
 - P 4217 Use of Corporal Punishment (New)
 - P 5305 Health Services Personnel (M) (Revised)
 - P & R 5308 Student Health Records (M) (Revised)
 - P & R 5310 Health Services (M) (Revised)
 - P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
 - R 6115.01 Federal Awards/Funds Internal Controls Allowability of Costs (M) (New)
 - P 6115.04 Federal Funds " Duplication of Benefits (M) (New)
 - P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
 - P 7440 School District Security (M) (Revised)
 - P 9100 Public Relations (Abolished)
 - P 9140 Citizens Advisory Committees (Revised)
 - R 9140 Citizens Advisory Committee (M) (Abolished)

B. ROLL CALL

Ms. Charlotte Gould- Yes
Mr. Mark Dooley- Yes
Ms. Ivelisse McBride - Yes
Ms. Nancy Bello - Yes

All were in favor and the motion carried

XV. PERSONNEL

A. Motion by Ms. Charlotte Gould and second by Ms. Ivelisse McBride to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Charlotte Gould- Yes
Mr. Mark Dooley- Yes
Ms. Ivelisse McBride - Yes
Ms. Nancy Bello - Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Principal's reports.

1. Reports as presented by Dr. Valerie James.

- B. ROLL CALL
 - Ms. Charlotte Gould- Yes
 - Mr. Mark Dooley- Yes
 - Ms. Ivelisse McBride - Yes
 - Ms. Nancy Bello - Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Charlotte Gould and second by Mr. Mark Dooley to accept the Executive Director's reports.
 - 1. Reports as presented by Mr. Matthew Ackiewicz.
 - Conducting Bi-weekly meetings with administrative staff
 - Book orders will be done next week
 - HR Coordinator Ms. Jennifer Hagan attending Job Fair at Rider University April 20th
 - Working on enrollment for next year
 - Dr. James, Mr. Ludwig and Mr. Ackiewicz will be meeting with BPCS 4th graders about the transition to MPCS for 5th grade.
- B. ROLL CALL
 - Ms. Charlotte Gould- Yes
 - Mr. Mark Dooley- Yes
 - Ms. Ivelisse McBride - Yes
 - Ms. Nancy Bello - Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Mark Dooley and second by Ms. Charlotte Gould to adjourn the meeting at 6:40 PM.
- B. Next Meeting is on May 9, 2023
- C. ROLL CALL
 - Ms. Charlotte Gould- Yes
 - Mr. Mark Dooley- Yes
 - Ms. Ivelisse McBride - Yes
 - Ms. Nancy Bello - Yes

All were in favor and the motion carried

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator