

**Bridgeton Public Charter School
Regular Board Meeting
March 16, 2021**

Convened at 6:00 p.m. in the Community Room at 790 E Commerce St., Bridgeton, NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:04 PM
 - II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 22, 2020.
 - III. PLEDGE OF ALLEGIANCE
 - A. Led by Christina Murphy
 - IV. ROLL CALL
 - A. Adele Harris, President – Present (By Phone)
Edith Johnson, Vice President – Present (By Phone)
Mark Dooley, Trustee – Present (By Phone)
Ivelisse McBride, Trustee – Present (By Phone)
VACANT, Trustee
 - B. Also Present:
 1. CCCSN Executive Director – Present (By Phone)
CCCSN Deputy Director – Present (By Phone)
Christina Murphy, Board Secretary/Business Administrator – Present (By Phone)
Mike McClintock, Assistant Business Administrator – Present (By Phone)
Brain Caulford, Comptroller – Present (By Phone)
Dr. Valerie James, Principal – Present (By Phone)
Courtney Alvarez, Director of Human Resources – Absent
AnneMarie Lucchesi, Bookkeeper – Absent
 - V. REVIEW OF AGENDA
 - A. Questions
 - VI. OPEN TO PUBLIC
 1. The public may ask question pertaining to agenda items only.
 - VII. RECOMMENDATIONS FOR THE BOARD OF TRUSTEES
 1. Motion by Mark Dooley and second by Ivelisse McBride to appoint Ivelisse McBride as a new Board of Trustees member for a term through to June 2023.
 1. Oath was taken by Ivelisse McBride
 2. ROLL CALL
 - Adele Harris, President – Yes
 - Edith Johnson, Vice President – Yes
 - Mark Dooley, Trustee – Yes
 - Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote
- VIII. OPEN TO PUBLIC
- IX. APPROVE MINUTES
 - A. Motion by Mark Dooley and second by Edith Johnson to approve the Minutes of the Regular and Executive session meetings held on February 16, 2021.
 - B. ROLL CALL

Adele Harris, President – Yes
Edith Johnson, Vice President – Yes
Mark Dooley, Trustee – Yes
Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote

X. OLD BUSINESS (None)

XI. FINANCE

A. Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 9 under Finance.

1. Recommend approval of line item transfers for the Month of February 2021. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2021. (Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$161,146.70
5. Recommend approval of the following payrolls (Backup L-5):
February 28, 2021 - \$41,381.36
March 15, 2021 - \$41,878.07
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification reports for February 2021. (Backup L-6)
8. To approve the 2021-2022 renewal adjustment rate for health insurance with Cumberland County Charter School Network and Southern Coastal HIF at -3.19%. (Back-up L-7)
9. To approve the preliminary budget as attached. (Back-up L-8)

B. ROLL CALL

Adele Harris, President – Yes
Edith Johnson, Vice President – Yes
Mark Dooley, Trustee – Yes
Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote

XII. POLICY UPDATES

A. Motion by Edith Johnson and second by Mark Dooley to approve items 1 and 2 under Policy.

1. Second Reading and Adoption of Policy Alert #222. (Back-up POL-1)
2. To approve year-end vacation use procedure for unused vacation days in the FY 2020-2021 school year. (Back-up POL-2)

B. ROLL CALL

Adele Harris, President – Yes
Edith Johnson, Vice President – Yes
Mark Dooley, Trustee – Yes
Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote

XIII. PERSONNEL

- A. Motion by Adele Harris and second by Mark Dooley to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Adele Harris, President – Yes
 - Edith Johnson, Vice President – Yes
 - Mark Dooley, Trustee – Yes
 - Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote

XIV. FACILITIES (None)

XV. SCHOOL OPERATIONS

- A. Motion by Edith Johnson and second by Mark Dooley to accept the Principal's reports.
 - 1. Reports as presented by Dr. James.
- B. ROLL CALL
 - Adele Harris, President – Yes
 - Edith Johnson, Vice President – Yes
 - Mark Dooley, Trustee – Yes
 - Ivelisse McBride, Trustee – Yes

Motion passed on an unanimous Roll Call Vote

XVI. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mark Dooley and second by Edith Johnson to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - a. Federal Grant- Audit West Ed
 - b. Solar Project
 - c. COVID Grants
- B. ROLL CALL

XVII. ADJOURNMENT

- A. Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:40 PM.
 - A. Reminder: Disclosures and Renewals
- B. ALL IN FAVOR
Four (4) AYES
- C. Next Meeting is on April 20, 2021.

Respectfully Submitted

Christina Murphy

Board Secretary/Business Administrator