

Bridgeton Public Charter School
Regular Board Meeting
February 16, 2021

Convened at 6:00 p.m. in the in the Community Room at 790 E Commerce St. Bridgeton, NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:04 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 22, 2020
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Brian Caulford.
- IV. ROLL CALL
 - A. Adele Harris, President – PRESENT (By Phone)
Edith Johnson, Vice President – PRESENT (By Phone)
Mark Dooley, Trustee – PRESENT (By Phone)
Shanice Wilson, Trustee -- ABSENT
VACANT, Trustee
 - B. Also Present:
 1. CCCSN Executive Director– PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Christine Murphy, Business Administrator/Board Secretary – PRESENT (By Phone)
Mike McClintock, Assistant Business Administrator– PRESENT (By Phone)
Brian Caulford, Comptroller – PRESENT (By Phone)
Dr. Valerie James, Principal – PRESENT (By Phone)
Courtney Alvarez, Director of Human Resources– PRESENT (By Phone)
AnneMarie Lucchesi, Bookkeeper -- ABSENT
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 1. The public may ask questions pertaining to agenda items only
- VII. RECOMMENDATION FOR THE BOARD OF TRUSTEES
 - A. Motion by Mark Dooley and second by Edith Johnson to approve item 1.
 1. To approve resignation of Board member Shaunice Wilson, due to non-responsiveness.
 - B. ROLL CALL
Adele Harris, President – YES
Edith Johnson, Vice President – YES
Mark Dooley, Trustee – YES
Motion passed on an unanimous Roll Call Vote
- VIII. APPROVE MINUTES
 - A. Motion by Mark Dooley and second by Edith Johnson to approve the Minutes of the Regular and Executive session meetings held on January 19, 2021.
 - B. ROLL CALL
Adele Harris, President – YES
Edith Johnson, Vice President – YES
Mark Dooley, Trustee – YES
Motion passed on an unanimous Roll Call Vote

IX. OLD BUSINESS

X. FINANCE

- A. Motion by Mark Dooley and second by Edith Johnson to approve items 1 through 11 under Finance.
1. Recommend approval of line item transfers for the Month of January 2021. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2021.(Backup materials L-3)
 4. Recommend approval of the bills as attached in the amount of -\$166,229.63 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
January 15, 2021 - \$38,928.90
January 31, 2021 - \$40,733.55
February 15, 2021 - \$41,672.85
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification reports for January 2021 (Back-up L-6)
 8. To approved the SEMI Waiver for FY2021-2022 (Back-up L-7)
 9. To approve the attached Resolution and Agreement to enter into a Cooperative Pricing System with EdgeMarket Cooperative (Back-up L-8)
 10. To approve Heather Zoppina as an after-school support tutor at the rate of \$23.50/hour, to be charged to NCLB, not to exceed 10 hours per week.
 11. To approve and accept the FY2020 Comprehensive Annual Financial Report with no findings, as attached.
- B. ROLL CALL
Adele Harris, President – YES
Edith Johnson, Vice President – YES
Mark Dooley, Trustee – YES
Motion passed on an unanimous Roll Call Vote

XI. POLICY UPDATES

- A. Motion by Mark Dooley and second by Edith Johnson to approve items 1 and 2 under Policy.
1. First reading of the policies as attached for Policy Alert 222. (Back-up POL-1)
 2. Emergency Paid Sick Leave and Expanded Family & Medical Leave Act expired December 31, 2020 with no extension
- B. ROLL CALL
Adele Harris, President – YES
Edith Johnson, Vice President – YES
Mark Dooley, Trustee – YES
Motion passed on an unanimous Roll Call Vote

XII. PERSONNEL

- A. Motion by Edith Johnson and second by Mark Dooley to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2020-201 school year as attached. (Back-up PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
 - Adele Harris, President – YES
 - Edith Johnson, Vice President – YES
 - Mark Dooley, Trustee – YES

Motion passed on an unanimous Roll Call Vote

XIII. FACILITIES (None)

XIV. SCHOOL OPERATIONS

- A. Motion by Mark Dooley and second by Edith Johnson to accept the Principal's reports.
 - 1. Reports as presented by Dr. James.
- B. ROLL CALL
 - Adele Harris, President – YES
 - Edith Johnson, Vice President – YES
 - Mark Dooley, Trustee – YES

Motion passed on an unanimous Roll Call Vote

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Edith Johnson and second by Mark Dooley to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - a. Snow Day in Feb
 - b. Board Evaluation Forms review of scores and issued to adj.
- B. ROLL CALL
 - Adele Harris, President – YES
 - Edith Johnson, Vice President – YES
 - Mark Dooley, Trustee – YES

Motion passed on an unanimous Roll Call Vote

XVI. ADJOURNMENT

- A. Motion by Mark Dooley and second by Edith Johnson to adjourn the meeting at 6:31 PM.
- B. ALL IN FAVOR
- C. Next Meeting is on March 16, 2021

Respectfully Submitted

Christina Murphy

Board Secretary/Business Administrator